

AGENDA
REGULAR MEETING OF THE CARO CITY COUNCIL
January 21, 2025, 6:30 P.M.

CALL TO ORDER (Pledge of Allegiance)

AGENDA APPROVAL

PUBLIC COMMENTS – AGENDA ITEMS ONLY

COMMUNICATIONS:

1. Downtown Development Authority Meeting Minutes – January 8, 2025 (unapproved)
2. Parks & Recreation Committee Minutes – December 10, 2025 (unapproved)

CONSENT AGENDA:

1. Regular Council Meeting Minutes – January 6, 2025
2. Council Committee of the Whole Minutes – January 13, 2025
3. Invoices
4. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Randall Heckroth

REGULAR AGENDA:

1. Resolution 2025-1, Performance Resolution for Municipalities
2. Banner Policy
3. 2025 Sidewalk Replacement Engineering Proposal
4. Water Reliability Study
5. Investment Maturing #1
6. Investment Maturing #2
7. Investment Maturing #3
8. Investment Maturing #4

ITEMS POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider)
2. Chamber of Commerce (Manager)
3. Downtown Development Authority (Kish)
4. Fair Board – (Oedy)
5. Parks & Recreation (White)
6. Planning Commission (Hutchison)
7. Tuscola County Board of Commissioners (Parker)
8. Zoning Board of Appeals (Mayor Snider)

MAYOR'S REPORT – Written report submitted.

MANAGER REPORT – Written report submitted.

CLERK'S REPORT – Written report submitted.

TREASURER'S REPORT – None

ADDITIONAL PUBLIC COMMENTS

ADJOURN

CITY OF CARO DOWNTOWN DEVELOPMENT AUTHORITY

January 8, 2025 at 12:00 p.m.

Council Chambers

Chairman Randy Whittaker called the DDA meeting to order on January 9, 2025, at 12:00 p.m. in the Council Chambers.

Present: Chairman Randy Whittaker, Thomas Bardwell, Susan Holder, Sonya Otremba, Councilor Charlotte Kish, Bob Wolak, Jessica Riskey, Greg Hollingsworth

Absent: Kristin Weaver

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Tammy Ries – City Treasurer, Mayor Karen Snider, Jana Brown – Deputy City Clerk, Paige Rushlo

OATH OF OFFICES – Greg Hollingsworth & Jessica Riskey were sworn into office.

APPROVAL OF AGENDA

Motion by Otremba, seconded by Wolak to approve the agenda as presented with corrections.
Motion carried.

PUBLIC COMMENT - None

APPROVAL OF MINUTES – November 26, 2024

Motion by Bardwell, seconded by Holder to approve the minutes of November 26, 2024 as presented with corrections.
Motion carried.

FINANCIAL REPORT – November & December 2024

Motion by Holder, seconded by Kish to accept and file the Financial Reports – November & December 2024 as presented
Motion carried.

BUSINESS ITEMS

1. DDA Part Time Assistant Position

Motion by Riskey, seconded by Wolak to extend an offer to Paige Rushlo for the DDA Part Time Assistant Position on a 60-day probationary period at a salary of \$28.00/hour, up to 29 hours per week, with a starting date of January 13, 2025.

Roll call vote: Otremba – yes, Bardwell – yes, Wolak – yes, Riskey – yes, Kish – yes, Holder – yes, Hollingsworth – yes, Weaver – absent, Chairperson Whittaker – yes.
Motion carried.

ITEMS POSTPONED:

1. DDA Treasurer Position

Sonya gave an update on the discussion about the DDA Treasurer Position. Recommended that the By-Laws be reviewed by the board.

ADDITIONAL PUBLIC COMMENT

Scott Czasak – City Manager – Commented that the budget process will be starting and the DDA should work on developing Capital Projects, updating the By- Laws, participating with the RRC Project, review the Downtown Improvement Plan, and schedule Informational Meetings.

Paige Rushlo – Introduced herself to the DDA Board.

Chairman Randy Whittaker – Commented on the idea of promoting Christmas lights on downtown buildings.

Sonya Otremba – Commented on the idea on placing lighting over the streets.

Susan Holder – Commented on Chamber After Hours & Citizen of the Year Events. Also, there is the need for more lighting by dumpsters in the downtown area.

Motion by Holder, seconded by Kish to adjourn the meeting at 12:45 p.m.

Motion carried.



Rita Papp
City Clerk

Caro Parks and Recreation Committee Minutes for December 10, 2024

Present: Sean Smith, Tanya Batschke, Colleen Russell, Jill White, Jason Davis

Absent: Sue Ellen Greenlee, Robert Scheil, Jeff Hartel

Others present: Scott Czasak, Karen Snider, Carrie Will

1. Call meeting to order - 5:45pm
2. Pledge of Allegiance
3. Approval of Agenda - Motion with corrections: Colleen - Second: Tanya - Vote 5-0
4. Public Comment - None given
5. Approval of Minutes - Motion: Colleen - Second: Tanya - Vote 5-0
6. City Council Liaison Report
 1. Jill - 3 year contract approved for City Manager
 2. Scott - DPW costs are up so budget will need adjusted, working on grants from USDA, planting trees from downtown in January or after, purchasing speaker and PA system, Chippewa Landing cameras coming soon and working on Bieth Park
 3. Carrie - 1/2 day kayak training at Chippewa Landing in June
7. Disc Golf Committee Report - flags will be put in soon to identify the 9 and 18 hole designs to be determined
8. Elections
 1. Motion by Jason to nominate Tanya for Chairperson and Second by Colleen. Motion by Colleen for nominations to close and cast a unanimous ballot for Tanya and Second by Jason
 2. Motion by Colleen to nominate Rob for Vice Chairperson with Second by Tanya. Motion by Jason for nominations to close and cast a unanimous ballot for Rob with Second by Tanya.
 3. Motion by Tanya to nominate Jason for Secretary and Second by Colleen. Motion by Colleen for nominations to close and cast a unanimous ballot for Jason with Second by Tanya.
9. New Business - None
10. Old Business
 1. Easter Egg Hunt scheduled for April 12th at 11am with rain date for 13th at 2pm.
 2. Spring Clean Up scheduled for Saturday, April 26th from 9-2 and Fair Board Logo will be added to the flyer
 3. Music in the Park on Thursdays in Summer - needs committee for volunteers or designee for booking, food trucks, tax forms, sponsors and door prizes
 4. Gingerbread Village & Tree Lighting need a band and choir
 5. Christmas Fire Truck Tour with Santa on December 13th
11. Additional Public Comment - None
12. Adjourn at 6:40p - Motion: Colleen with Second by Tanya

Submitted by,

Jason Davis, Secretary

REGULAR MEETING OF THE CARO CITY COUNCIL
January 6, 2025, 6:30 P.M.
Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on January 6, 2025, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Gregory Hutchison, Charlotte Kish, Doreen Oedy, Heidi Parker, and Jill White.

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Tammy Ries – City Treasurer, Brian Newcomb – City Police Chief, Thomas Reese – DPW Superintendent and other guests.

AGENDA APPROVAL

25-M-1

Motion by Kish, seconded by Campbell to approve the agenda as presented.

Motion Carried.

PUBLIC COMMENT/VISITORS: None

COMMUNICATIONS:

1. Charter Communications – Upcoming Changes
2. Tuscola County Economic Development Corp Letter

CONSENT AGENDA:

1. Regular Council Meeting Minutes – December 16, 2024
2. Committee of the Whole Meeting Minutes – December 16, 2024
3. Invoices

25-M-2

Motion by Hutchison, seconded by White to approve the consent agenda as presented including invoices.
Motion Carried.

REGULAR AGENDA: (action required)

1. 2002 GMC Altec Bucket Truck

25-M-3

Motion by White, seconded by Oedy to approve the purchase of a 2002 GMC Altec Bucket Truck from Winter's Truck Sales and Salvage, LLC for the quoted price of \$15,820.00 and authorize the signing of all documents required to complete the sale.

Roll call vote: Campbell – yes, Hutchison – yes, Kish – yes, Oedy – yes, Parker – yes, White – yes, Mayor Snider – yes.

Motion carried.

2. Banner Request – Tuscola County Right to Life

25-M-4

Motion by Kish, seconded by Campbell to approve the Banner Request from Tuscola County Right to Life, January 13 – 21, 2025 contingent on payment of \$150.00.

Motion carried

3. Investment Maturing

25-M-5

Motion by Kish, seconded by Oedy to keep the CDARS in the amount of \$302,471.11 at Northstar Bank for a 52-week term at 3.70%.

Motion carried

COMMITTEE/LIAISON POSITION REPORTS: None

MAYOR'S REPORT – None

MANAGER'S REPORT – Update given on Water Reliability Study & Cybersecurity grant.

CLERK'S REPORT – None

ADDITIONAL PUBLIC COMMENT:

Councilor Charlotte Kish – Will not be at the next meeting.

Councilor Jill White – Commented on agenda.

Mayor Karen Snider – Committee of the Whole will be set for January 13, 2025 at 6:00 p.m.

City Manager Scott Czasak – Gave update on WWTP Superintendent Position, DDA Assistant Position, RRC Certification, and WWTP Project.

Councilor Heidi Parker – Commented on updates given by City Manager.

Councilor Emily Campbell – Commented on the Committee of the Whole process.

Councilor Gregory Hutchison – Commented on the WWTP Superintendent Position.

25-M-6

Motion by Oedy, seconded by White to adjourn the meeting at 7:34 p.m.

Motion carried.



Rita Papp
City Clerk

CITY OF CARO COUNCIL COMMITTEE OF THE WHOLE MINUTES
January 13, 2025, 6:00 P.M.
Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the Committee of the Whole meeting of the City Council to order January 13, 2025, at 6:03 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Gregory Hutchison (6:16 p.m.), Charlotte Kish, Doreen Oedy, Heidi Parker (6:17 p.m.), and Jill White (6:15 p.m.).

Others: Scott Czasak – Manager, Jana Brown – Deputy City Clerk, Tom Reese – DPW Superintendent, Mike Fader – DPW, Police Chief Brian Newcomb and other guests.

PUBLIC COMMENTS: None

BUSINESS ITEMS:

1. Water Reliability Study

Presentation was given by Mike Carpenter, Rowe Engineering, of the Water Reliability Study. A light history was given regarding abandoned & current wells and how a location for a new well is determined. Mike Carpenter reviewed the current study providing highlights of Michigan Environment, Great Lakes, Energy (EGLE)'s requirement to conduct the study along with historical, current and future water use.

The Water Reliability Study is to be placed on January 21, 2025, regular council agenda.

2. Banner Policy

Discussion was held on possibly changing the cost of hanging banners as well as the ability for banners to be approved administratively as opposed to placing them on the agenda for council to approve.

The Banner Policy is to be placed on January 21, 2025, regular council agenda.

3. Ordinance No. 486 – Food Trucks

Scott Czasak, City Manager, provided feedback on the first season of the food truck ordinance. Discussion was held on potential changes to the length of permits.

4. WWTP Project Update

The pre-construction part of the project should be starting in the next 1-2 weeks, and a groundbreaking ceremony is set to be held at the site for the new UV building. The date for the groundbreaking ceremony will be provided to the council so they may attend. The City Manager made the first request for reimbursement of approximately \$608,000.00 against the construction loan. Further updates will be provided to the council on a regular basis.

5. WWTP Vacancy

Scott Czasak, City Manager, provided wage comparison from across the State of Michigan for the Wastewater Treatment Plant Superintendent position. The council

discussed wages and available benefits and the potential of contract services versus direct hiring.

6. Redevelopment Ready Community (RRC)

Scott Czasak, City Manager, provided a list of requirements and issues that need to be addressed prior to becoming an RRC.

ADDITIONAL ITEMS:

The new Downtown Development Authority Assistant, Paige Rushlo, started January 13, 2025.

Motion by Oedy, seconded by White to adjourn the meeting at 8:30 p.m.

Motion carried.



Jana Brown
Deputy City Clerk

Report Criteria:

Report type: GL detail
Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
ADVANCE AUTO PARTS					
01/25	01/21/2025	78792	661-575-776-000	MAINTENANCE SUPPLIES	49.95
Total ADVANCE AUTO PARTS:					
01/25	01/21/2025	78793	101-000-432-008	ALMER TWP 425 AGREE'T TAXES	5,191.62
Total ALMER CHARTER TOWNSHIP TREASURER:					
AMAZON CAPITAL SERVICES					
01/25	01/21/2025	78794	101-301-740-000	OFFICE SUPPLIES	9.96
01/25	01/21/2025	78794	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	80.99
01/25	01/21/2025	78794	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	429.95
01/25	01/21/2025	78794	101-301-740-000	OFFICE SUPPLIES	14.82
01/25	01/21/2025	78794	101-441-725-000	UNIFORMS	29.99
01/25	01/21/2025	78794	591-540-725-000	UNIFORMS	29.99
01/25	01/21/2025	78794	101-301-740-000	OFFICE SUPPLIES	9.99
01/25	01/21/2025	78794	216-336-740-000	OPERATING SUPPLIES	107.58
01/25	01/21/2025	78794	590-540-740-001	OFFICE SUPPLIES	545.00
01/25	01/21/2025	78794	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	31.99
01/25	01/21/2025	78794	101-260-740-000	OFFICE SUPPLIES	121.89
01/25	01/21/2025	78794	101-262-740-000	OFFICE SUPPLIES	703.40
01/25	01/21/2025	78794	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	9.98
01/25	01/21/2025	78794	591-540-725-000	UNIFORMS	85.99
01/25	01/21/2025	78794	101-441-725-000	UNIFORMS	85.99
Total AMAZON CAPITAL SERVICES:					
BRIGHTSPEED					
01/25	01/21/2025	78795	591-540-853-000	TELEPHONE	71.70
01/25	01/21/2025	78795	590-540-853-000	TELEPHONE	71.70
Total BRIGHTSPEED:					
CASS CITY HARDWARE					
01/25	01/21/2025	78796	591-540-760-000	POSTAGE	13.71
Total CASS CITY HARDWARE:					
CHARTER COMMUNICATIONS					
01/25	01/21/2025	78797	101-751-750-000	TECHNOLOGY	133.93
Total CHARTER COMMUNICATIONS:					
INTAS					
01/25	01/21/2025	78798	101-265-776-000	O&M SUPPLIES	39.42

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total CINTAS:					39.42
CIVIC SYSTEMS LLC					
01/25	01/21/2025	78799	661-575-750-001	SOFTWARE MAINTENANCE AGREE'T	337.82
01/25	01/21/2025	78799	101-172-750-001	SOFTWARE MAINTENANCE AGREE'T	337.82
01/25	01/21/2025	78799	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	337.82
01/25	01/21/2025	78799	101-260-750-001	SOFTWARE MAINTENANCE AGREE'T	337.82
01/25	01/21/2025	78799	101-301-750-001	SOFTWARE MAINTENANCE AGREE'T	337.82
01/25	01/21/2025	78799	101-371-750-001	SOFTWARE MAINTENANCE AGREEM	337.82
01/25	01/21/2025	78799	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	337.82
01/25	01/21/2025	78799	216-336-750-001	SOFTWARE MAINTENANCE AGREE'T	337.82
01/25	01/21/2025	78799	590-540-750-001	SOFTWARE MAINTENANCE AGREEM	337.82
01/25	01/21/2025	78799	591-540-750-001	SOFTWARE MAINTENANCE AGREEM	337.81
01/25	01/21/2025	78799	596-521-750-001	SOFTWARE MAINTENANCE AGREEM	337.81
Total CIVIC SYSTEMS LLC:					3,716.00
CSI EMERGENCY APPARATUS LLC					
01/25	01/21/2025	78800	216-336-930-000	REPAIRS - EQUIPMENT	6,493.64
Total CSI EMERGENCY APPARATUS LLC:					6,493.64
DORNBOS SIGN, INC.					
01/25	01/21/2025	78801	202-463-776-000	O&M SUPPLIES	99.89
Total DORNBOS SIGN, INC.:					99.89
DTE ENERGY					
01/25	01/15/2025	800145	101-441-926-000	STREET LIGHTS - ELECTRIC	5,278.20
01/25	01/15/2025	800145	590-545-920-000	ELECTRIC - LIFT STATIONS	357.67
01/25	01/15/2025	800145	204-444-920-000	ELECTRIC - PARKING LOTS	141.87
Total DTE ENERGY:					5,777.74
EMTERRA ENVIRONMENTAL USA CORP					
01/25	01/21/2025	78802	596-521-801-000	CONTRACTED SERVICES	17,975.00
01/25	01/21/2025	78802	596-521-801-000	CONTRACTED SERVICES	22,199.68
01/25	01/21/2025	78802	596-521-801-000	CONTRACTED SERVICES	350.40
01/25	01/21/2025	78802	596-521-801-000	CONTRACTED SERVICES	382.87
Total EMTERRA ENVIRONMENTAL USA CORP:					40,907.95
FEDERAL APPRAISAL LLC					
01/25	01/21/2025	78803	101-257-801-000	CONTRACTED SERVICES	25,000.00
Total FEDERAL APPRAISAL LLC:					25,000.00
GAMBLES DO IT BEST HARDWARE					
01/25	01/21/2025	78804	101-265-776-000	O&M SUPPLIES	79.66
01/25	01/21/2025	78804	590-540-776-000	OM&R SUPPLIES NORMAL	36.48
01/25	01/21/2025	78804	661-575-776-000	MAINTENANCE SUPPLIES	2.12

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
01/25	01/21/2025	78804	101-265-776-000	O&M SUPPLIES	8.29
01/25	01/21/2025	78804	101-265-776-000	O&M SUPPLIES	49.98
01/25	01/21/2025	78804	591-540-776-000	O&M SUPPLIES	62.45
01/25	01/21/2025	78804	661-575-776-000	MAINTENANCE SUPPLIES	7.11
01/25	01/21/2025	78804	101-265-776-000	O&M SUPPLIES	12.99
01/25	01/21/2025	78804	101-265-776-000	O&M SUPPLIES	13.99
Total GAMBLERS DO IT BEST HARDWARE:					273.07
HIRSCHMAN OIL SUPPLY INC					
01/25	01/21/2025	78805	661-575-860-000	GAS/OIL	1,032.72
Total HIRSCHMAN OIL SUPPLY INC:					1,032.72
HUNTINGTON PUBLIC CAP CORP					
01/25	01/21/2025	78806	302-905-993-001	FIRE TRUCK INTEREST (pumper)	3,903.30
01/25	01/21/2025	78806	302-905-991-001	FIRE TRUCK PRINCIPAL (pumper)	42,000.00
Total HUNTINGTON PUBLIC CAP CORP:					45,903.30
KRISTAL'S HELPING HAND LLC					
01/25	01/21/2025	78807	101-441-801-002	CONTRACTED SERV - JANITORIAL	138.34
01/25	01/21/2025	78807	101-441-801-002	CONTRACTED SERV - JANITORIAL	54.14
01/25	01/21/2025	78807	101-301-801-002	CONTRACTED SERV - JANITORIAL	108.34
01/25	01/21/2025	78807	101-253-801-002	CONTRACTED SERV - JANITORIAL	100.28
01/25	01/21/2025	78807	101-260-801-002	CONTRACTED SERV - JANITORIAL	100.28
01/25	01/21/2025	78807	101-172-801-002	CONTRACTED SERV - JANITORIAL	100.28
01/25	01/21/2025	78807	590-540-801-002	CONTRACTED SERV - JANITORIAL	108.34
Total KRISTAL'S HELPING HAND LLC:					710.00
MACQUEEN EMERGENCY					
01/25	01/21/2025	78808	216-336-930-000	REPAIRS - EQUIPMENT	1,715.00
Total MACQUEEN EMERGENCY:					1,715.00
MCLAREN CARO REGION					
01/25	01/21/2025	78809	101-301-801-000	CONTRACTED SERVICES	30.95
Total MCLAREN CARO REGION:					30.95
MESSA					
01/25	01/21/2025	78810	101-172-716-000	HOSPITALIZATION INSURANCE	535.67
01/25	01/21/2025	78810	101-262-716-000	HOSPITALIZATION INSURANCE	270.92
01/25	01/21/2025	78810	101-253-716-000	HOSPITALIZATION INSURANCE	1,143.58
01/25	01/21/2025	78810	101-260-716-000	HOSPITALIZATION INSURANCE	985.87
01/25	01/21/2025	78810	101-265-716-000	HOSPITALIZATION INSURANCE	994.71
01/25	01/21/2025	78810	101-301-716-000	HOSPITALIZATION INSURANCE	11,473.11
01/25	01/21/2025	78810	101-371-716-000	HOSPITALIZATION INSURANCE	78.82
01/25	01/21/2025	78810	101-702-716-000	HOSPITALIZATION INSURANCE	105.95
01/25	01/21/2025	78810	101-441-716-000	HOSPITALIZATION INSURANCE	3,336.83
01/25	01/21/2025	78810	101-751-716-000	HOSPITALIZATION INSURANCE	165.79

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
01/25	01/21/2025	78810	202-463-716-000	HOSPITALIZATION INSURANCE	414.46
01/25	01/21/2025	78810	202-483-716-000	HOSPITALIZATION INSURANCE	412.82
01/25	01/21/2025	78810	203-463-716-000	HOSPITALIZATION INSURANCE	497.36
01/25	01/21/2025	78810	203-483-716-000	HOSPITALIZATION INSURANCE	412.82
01/25	01/21/2025	78810	204-442-716-000	HOSPITALIZATION INSURANCE	248.68
01/25	01/21/2025	78810	204-483-716-000	HOSPITALIZATION INSURANCE	205.56
01/25	01/21/2025	78810	248-441-716-000	HOSPITALIZATION INSURANCE	82.89
01/25	01/21/2025	78810	248-728-716-000	HOSPITALIZATION INSURANCE	54.18
01/25	01/21/2025	78810	216-336-716-000	HOSPITALIZATION INSURANCE	211.82
01/25	01/21/2025	78810	590-560-716-000	HOSPITALIZATION INSURANCE	1,536.25
01/25	01/21/2025	78810	590-536-716-000	HOSPITALIZATION INSURANCE	82.89
01/25	01/21/2025	78810	590-540-716-000	HOSPITALIZATION INSURANCE	3,097.20
01/25	01/21/2025	78810	590-545-716-000	HOSPITALIZATION INSURANCE	580.25
01/25	01/21/2025	78810	591-560-716-000	HOSPITALIZATION INSURANCE	1,536.25
01/25	01/21/2025	78810	591-536-716-000	HOSPITALIZATION INSURANCE	82.89
01/25	01/21/2025	78810	591-540-716-000	HOSPITALIZATION INSURANCE	2,238.10
01/25	01/21/2025	78810	596-560-716-000	HOSPITALIZATION INSURANCE	575.41
01/25	01/21/2025	78810	596-521-716-000	HOSPITALIZATION INSURANCE	165.79
01/25	01/21/2025	78810	661-575-716-000	HOSPITALIZATION INSURANCE	444.42
01/25	01/21/2025	78810	101-000-231-006	HEALTH INSURANCE WITHHOLDING	7,992.82
Total MESSA:					39,964.11

MICHIGAN DIVERSIFIED SERVICES LLC

01/25	01/21/2025	78811	203-463-801-000	CONTRACTED SERVICES	1,900.00
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Total MICHIGAN DIVERSIFIED SERVICES LLC:

1,900.00

MICHIGAN RURAL WATER ASSOCIATION

01/25	01/21/2025	78812	590-540-801-000	CONTRACTED SERVICES	350.00
01/25	01/21/2025	78812	590-540-801-000	CONTRACTED SERVICES	350.00

Total MICHIGAN RURAL WATER ASSOCIATION:

700.00

MOORE MOTOR SALES

01/25	01/21/2025	78813	101-301-930-001	VEHICLE MAINTENACE EXPENSE	22.64
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Total MOORE MOTOR SALES:

22.64

R&R TECHNICAL SERVICES

01/25	01/21/2025	78814	101-172-801-000	CONTRACTED SERVICES	175.00
01/25	01/21/2025	78814	101-441-801-000	CONTRACTED SERVICES	137.50
01/25	01/21/2025	78814	101-253-801-000	CONTRACTED SERVICES	182.50
01/25	01/21/2025	78814	101-260-801-000	CONTRACTED SERVICES	132.50
01/25	01/21/2025	78814	101-301-801-000	CONTRACTED SERVICES	302.50
01/25	01/21/2025	78814	590-540-801-000	CONTRACTED SERVICES	140.00
01/25	01/21/2025	78814	216-336-801-000	CONTRACTED SERVICES	62.50
01/25	01/21/2025	78814	591-540-801-000	CONTRACTED SERVICES	100.00
01/25	01/21/2025	78814	596-521-801-000	CONTRACTED SERVICES	37.50
01/25	01/21/2025	78814	101-265-801-000	CONTRACTED SERVICES	66.00
01/25	01/21/2025	78814	101-751-801-000	CONTRACTED SERVICES	25.00
01/25	01/21/2025	78814	101-172-853-000	TELEPHONE	55.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
01/25	01/21/2025	78814	101-253-853-000	TELEPHONE	27.50
01/25	01/21/2025	78814	101-260-853-000	TELEPHONE	27.50
01/25	01/21/2025	78814	101-371-853-000	TELEPHONE	20.50
01/25	01/21/2025	78814	101-702-853-000	TELEPHONE	20.45
01/25	01/21/2025	78814	101-441-853-000	TELEPHONE	20.45
01/25	01/21/2025	78814	101-703-853-000	TELEPHONE	20.45
01/25	01/21/2025	78814	101-301-853-000	TELEPHONE & PAGERS	20.45
01/25	01/21/2025	78814	202-483-853-000	TELEPHONE	20.45
01/25	01/21/2025	78814	203-483-853-000	TELEPHONE	20.45
01/25	01/21/2025	78814	204-483-853-000	TELEPHONE	20.45
01/25	01/21/2025	78814	248-728-853-000	TELEPHONE	55.00
01/25	01/21/2025	78814	216-336-853-000	TELEPHONE	55.00
01/25	01/21/2025	78814	590-540-853-000	TELEPHONE	20.45
01/25	01/21/2025	78814	591-540-853-000	TELEPHONE	20.45
01/25	01/21/2025	78814	596-560-853-000	TELEPHONE	20.45
01/25	01/21/2025	78814	661-575-853-000	TELEPHONE	55.00
01/25	01/21/2025	78814	101-101-801-000	CONTRACTED SERVICES	90.00
Total R&R TECHNICAL SERVICES:					1,951.00
ROWE PROFESSIONAL SVS COMP.					
01/25	01/21/2025	78815	204-442-801-000	CONTRACTED SERVICES	907.50
01/25	01/21/2025	78815	204-444-801-000	CONTRACTED SERVICES	4,372.50
01/25	01/21/2025	78815	591-540-801-000	CONTRACTED SERVICES	3,302.50
Total ROWE PROFESSIONAL SVS COMP.:					8,582.50
SAFEbuilt					
01/25	01/21/2025	78816	204-444-801-000	CONTRACTED SERVICES	590.00
Total SAFEbuilt:					590.00
SK GASKETS					
01/25	01/21/2025	78817	661-575-776-000	MAINTENANCE SUPPLIES	252.00
Total SK GASKETS:					252.00
TEAM FINANCIAL GROUP					
01/25	01/21/2025	78818	101-172-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
01/25	01/21/2025	78818	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
01/25	01/21/2025	78818	101-260-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
01/25	01/21/2025	78818	101-301-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
01/25	01/21/2025	78818	101-371-750-001	SOFTWARE MAINTENANCE AGREE'M	33.17
01/25	01/21/2025	78818	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
01/25	01/21/2025	78818	216-336-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
01/25	01/21/2025	78818	101-751-750-001	SOFTWARE MAINTENANCE AGREE'T	33.16
01/25	01/21/2025	78818	590-540-750-001	SOFTWARE MAINTENANCE AGREE'M	33.17
01/25	01/21/2025	78818	591-540-750-001	SOFTWARE MAINTENANCE AGREE'M	33.17
01/25	01/21/2025	78818	596-521-750-001	SOFTWARE MAINTENANCE AGREE'M	33.17
01/25	01/21/2025	78818	661-575-750-001	SOFTWARE MAINTENANCE AGREE'T	33.14

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total TEAM FINANCIAL GROUP:					398.00
TEAM ONE CREDIT UNION					
01/25	01/13/2025	78791	101-000-675-000	MISC INCOME	1,798.96
01/25	01/13/2025	78791	101-000-675-000	MISC INCOME	87.82
01/25	01/13/2025	78791	101-000-675-000	MISC INCOME	16.15
01/25	01/13/2025	78791	101-000-675-000	MISC INCOME	2,447.13
Total TEAM ONE CREDIT UNION:					4,350.06
TRACE ANALYTICAL LABORATORIES, INC					
01/25	01/21/2025	78819	591-540-777-001	WATER TESTING	43.50
01/25	01/21/2025	78819	591-540-777-001	WATER TESTING	43.50
Total TRACE ANALYTICAL LABORATORIES, INC:					87.00
TUSCOLA COUNTY ADVERTISER					
01/25	01/21/2025	78820	101-247-960-000	EDUCATION AND TRAINING	189.00
Total TUSCOLA COUNTY ADVERTISER:					189.00
TUSCOLA COUNTY FIRE FIGHTERS ASSOC					
01/25	01/21/2025	78821	216-336-960-000	EDUCATION & TRAINING	125.00
Total TUSCOLA COUNTY FIRE FIGHTERS ASSOC:					125.00
TUSCOLA COUNTY TREASURER					
01/25	01/07/2025	78781	101-253-801-000	CONTRACTED SERVICES	957.81- V
01/25	01/07/2025	78781	101-000-432-005	LIEU OF TAX DISTRIB-MOBILE EST	122.50- V
01/25	01/07/2025	78781	101-000-432-003	LIEU OF TAX DISTRIB-SUGARTREE	200.00- V
01/25	01/07/2025	78790	101-253-801-000	CONTRACTED SERVICES	1,242.31
01/25	01/07/2025	78790	101-000-432-005	LIEU OF TAX DISTRIB-MOBILE EST	122.50
01/25	01/07/2025	78790	101-000-432-003	LIEU OF TAX DISTRIB-SUGARTREE	200.00
Total TUSCOLA COUNTY TREASURER:					284.50
UIS SCADA					
01/25	01/21/2025	78822	590-540-801-000	CONTRACTED SERVICES	369.00
01/25	01/21/2025	78822	591-540-801-000	CONTRACTED SERVICES	1,310.00
Total UIS SCADA:					1,679.00
UNIFIRST CORPORATION					
01/25	01/21/2025	78823	101-265-776-000	O&M SUPPLIES	31.95
01/25	01/21/2025	78823	216-336-740-000	OPERATING SUPPLIES	39.25
01/25	01/21/2025	78823	590-540-776-000	OM&R SUPPLIES NORMAL	35.23
01/25	01/21/2025	78823	101-265-776-000	O&M SUPPLIES	32.50
01/25	01/21/2025	78823	101-265-776-000	O&M SUPPLIES	36.50
Total UNIFIRST CORPORATION:					175.43

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
W W WILLIAMS					
01/25	01/21/2025	78824	590-545-801-000	CONTRACTED SERVICES	485.00
Total W W WILLIAMS:					
					485.00
WATER SOLUTIONS UNLIMITED INC					
01/25	01/21/2025	78825	590-540-776-004	CHEMICAL SUPPLIES FOR PLANT	4,620.30
01/25	01/21/2025	78825	590-540-776-004	CHEMICAL SUPPLIES FOR PLANT	960.01
Total WATER SOLUTIONS UNLIMITED INC:					
					5,580.31
WINTER'S TRUCK SALES & SALVAGE LLC					
01/25	01/07/2025	78789	661-575-970-000	CAPITAL OUTLAY	15,820.00
Total WINTER'S TRUCK SALES & SALVAGE LLC:					
					15,820.00
Grand Totals:					
					222,665.35

Report Criteria:

Report type: GL detail
Check.Type = {<>} "Adjustment"



CARO POLICE DEPARTMENT 317 S. STATE STREET, CARO, MI 48723

Brian V. Newcomb, Chief of Police

To: Caro City Council, Caro City Manager

From: Brian Newcomb, Chief of Police

Regarding: Month end report, December 2024

Date: January 6, 2025

POLICE REPORTS

Police Complaints for December 2024-246

Comparison-December 2023- 323 complaints

November 2024- 271 Complaints

October 2024 – 330 complaints

September 2024=349 complaints

August 2024-369 reports

July 2024- 472

June 2024-390 reports

May 2024=464 complaints

April 2024=473

March 2024-372

February 2024= 304

January 2024 = 332 complaints

MILEAGE

December 2024 = 3827 miles

GASOLINE

December 2024 = 318.91 gallons

911 OPEN LINE/HANGUP			
ABANDONED VEHICLE	3		
AIRPLANE CRASH			
ALARM	10	Assist TUSH w arrest at doerr and Garfield, Cass City	
ANIMAL AT LARGE	2	Assist TUSH w assault in progress, 1060 Riley rd	
ASSAULT INCLUDING DOMESTIC	13	Assist TUSH w arrest, Lee Hill at M46	
ASSIST DHHS	2	Assist Cass City w Domestic Assault in Progress, 6343 Pine	
ASSIST FIRE	3	Assist MSP Cleave and Deckerville w traffic stop	
ASSIST MDOC		Assist TUSH at 1587 Boy Scout rd w Domestic Assault in Prog.	
ASSIST MSP			
ASSIST OTHER PD	2		
ASSIST THUMB NARCOTICS			
ASSIST TUSH IN CARO		Assault/Resist/Obstruct Police	Felony
ASSIST DPW		Disorderly Person	misdemeanor
ATTEMPT TO LOCATE PERSON		Breaking and Entering	Felony
B&E	3	Conspiracy to Commit B&E	Felony
BACKGROUND INVESTIGATION LE		Possession of Burglary Tools	Felony
BULLYING INCLUDING CYBER		Conspiracy to Commit poss of Burglary	Felony
CHILD LOCKED IN VEHICLE		Larceny o/1000 and Less than 20,000	Felony
CHILD NEGLECT/ABUSE		Conspiracy to commit Larceny	Felony
CITIZEN ASSIST		Larceny o/1000 and Less than 20,000	Felony
CIVIL DISPUTE	3	Conspiracy to commit Larceny u/20,000	Felony
CONCEALED WEAPONS		Malicious Destruction of Property	Felony
CONDITIONAL BOND VIOLATION		Conspiracy to Commit MDOP	Felony
CONSERVATION VIOLATION		Larceny in a building	Felony
COUNTERFEITING		Conspiracy to commit Larceny in a Bldg	Felony
CRIMINAL SEXUAL CONDUCT	1	Lying to a police officer	High Court Misdemeanor
CURFEW VIOLATION		Breaking and Entering	Felony
DISORDERLY	2	conspiracy to commit B&E	Felony
DISTURBING THE PEACE	4	Possession of Burglary Tools	Felony
DOG BITE		Conspiracy to Commit poss of Burglary	Felony
DOG LOCKED IN VEHICLE		Larceny U/\$20,000	Felony
DRIVE WHILE LICENSE SUSPENDED	2	Conspiracy to commit Larc U/\$20,000	Felony
EMBEZZLEMENT		Larceny u/\$20,000	Felony
EXTORTION		Conspiracy to commit Larc U/\$20,000	Felony
FALSE PERSONATION		MDOP L/\$20,000	Felony
FATAL TRAFFIC CRASH		Conspiracy to commit MDOP u/\$20,000	Felony
FELONIOUS ASSAULT		Larceny in a building	Felony
FIGHT IN PROGRESS		Conspiracy to commit Larc in a Bldg	Felony
FIREWORKS VIOLATION		Retail Fraud 2nd degree	Misdemeanor
FLEE POLICE		Retail Fraud 2nd degree	Misdemeanor
FOLLOW UP INVESTIGATION	4	Assault and Battery	Misdemeanor
FOUND PROPERTY	2	Retail Fraud 3rd degree	Misdemeanor
FORGERY		Retail Fraud 3rd degree	Misdemeanor
FRAUD	5	Assault and Battery	Misdemeanor
GENERAL	4	Interfere w Electronic Device	Felony
GUNSHOT WOUND		Domestic Violence	Misdemeanor
HARASSMENT	7	Assault/Resist/Obstruct Police	Felony
HIT AND RUN PDA		Assault/Resist/Obstruct Police	Felony
HOMELESS		Domestic Violence	Misdemeanor
HOMICIDE ATTEMPT		Domestic Violence against Pregnant Ind	Felony
INDECENT EXPOSURE		Assault/Resist/Obstruct Police	Felony
INJURY CRASH	4	Assault/Resist/Obstruct Police	Felony
INTOXICATED PERSON		Possess Methamphetamine	17 Felony
INVESTIGATION FOLLOWUP		Possess Heroin	Felony

INVESTIGATIVE CHECK OR STOP		Assault/Resist/Obstruct Police	Felony
KEYS LOCKED IN VEHICLE		Assault/Resist/Obstruct Police	Felony
KIDNAPPING		Operate While Intoxicated	Misdemeanor
LARCENY	3		
LARCENY BY CONVERSION			
LARCENY FROM VEHICLE			
LARCENY IN A BUILDING	1		
LIQUOR INSPECTION	14		
LITTERING			
LOITERING			
LOST PROPERTY			
MDOP	2		
MED FIRST RESPONSE CALL	14		
MENTAL HEALTH CALL	5		
MIP-ALCOHOL			
MIP-VAPE			
MISSING JUVENILE			
MISSING PERSON			
MISUSE OF 911 LINE			
MOTORIST ASSIST	4		
MUTUAL AID	6		
NARCOTICS	1		
NATURAL DEATH	2		
NO INSURANCE-VEHICLE	1		
NO OPERATORS LICENSE			
NO REGISTRATION MISDEMEANOR			
NOISE COMPLAINT			
OPEN DOOR	1		
OVERDOSE-DRUGS			
OWI	1		
PARKING VIOLATIONS			
PAROLE VIOLATION	1		
PDA	21		
PPO VIOLATION	1		
PROBATION VIOLATION		December 2024 Arrest	46
PROWLER	1		
PUBLIC RELATIONS	1		
RECKLESS DRIVING			
REGISTRATION VIOLATION			
RESIST OFFICER	2		
RETAIL FRAUD	3		
ROAD RAGE			
RUNAWAY	1		
SEARCH WARRANT			
SINKHOLE IN ROADWAY			
STALKING			
SUBPOENA SERVICE			
SUICIDE OR ATTEMPTED SUICIDE	4		
SUICIDAL PERSON-THREATS OF			
SUSPICIOUS PERSON	2		
SUSPICIOUS SITUATION	7		
THREATS	1		
THREATS TO ATTY GENERAL			
THREATS TO COURTHOUSE			
THREATS TO SCHOOL			

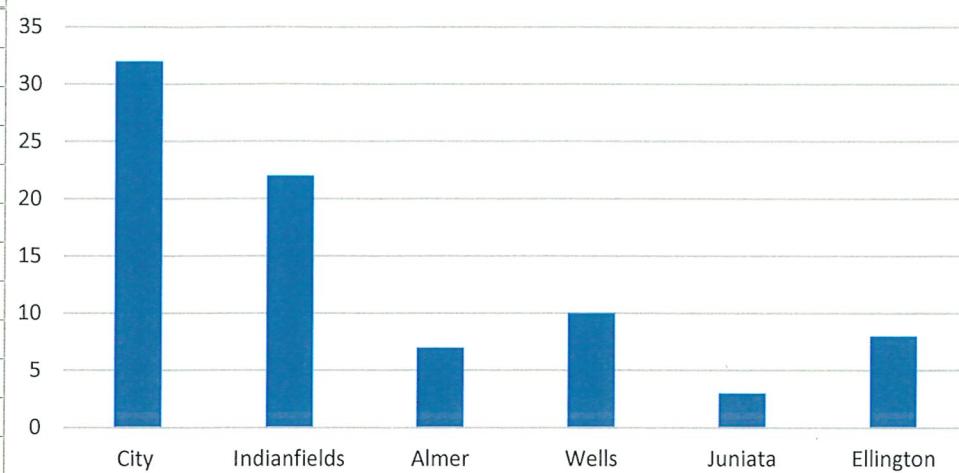
TRAFFIC CONTROL	4
TRAFFIC STOPS/CITATIONS	42
TRESPASS	4
TRUANCY	
UDAA	1
VERBAL DOMESTIC	3
VIN INSPECTION	
WARRANT ARREST - FELONY	2
WARRANT ARREST - MISDEMEANOR	6
WEAPONS OFFENSE	
WELFARE CHECK	8
WITNESS INTIMIDATION	

TOTAL COMPLAINTS	246
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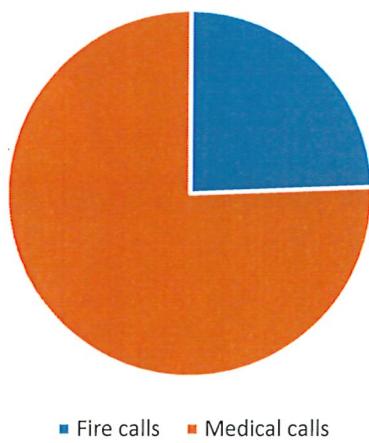
Run #	Date	Responsible entity	City of Caro Fire Department	Report to Council	Water usage	Township
		Fire runs December 1, 2024 thru December 31, 2024				page 1
828	12/1/2024	2080 W. Wells Rd.	John Kubik	illegal fire	250	Indianfields
829	12/1/2024	3750 James Rd.		Medical no #	0	Wells
830	12/1/2024	2497 Remington Rd.		Medical 498	0	Almer
831	12/2/2024	1065 E. Caro Rd.		2 vehicle crash	0	City
832	12/2/2024	406 W. Frank St.		medical 499	0	City
833	12/4/2024	325 E. Frank St.		medical 500	0	City
834	12/4/2024	01 W. Gilford Rd. Apt. C105		medical no #	0	City
835	12/4/2024	2520 E. Dayton Rd.	cable Co.	down cable wires	0	Wells
836	12/4/2024	3351 E. Dutcher Rd.	Elkland FD	poss. House fire, was brush	0	Mutual
837	12/4/2024	333 Madison St.		medical 501	0	City
838	12/4/2024	2268 Dixon Rd.		Medical 502	0	Indianfields
839	12/4/2024	cross from 3915 Colwood	publiv service	single vehicle roll over	0	Ellington
840	12/5/2024	226 Quinn Ave.		medical no #	0	City
841	12/6/2024	301 N. Hooper St.		medical 503	0	City
842	12/6/2024	1572 VanGeisen Rd.		medical 504	0	City
843	12/7/2024	226 Quinn Ave.		medical 505	0	City
844	12/7/2024	2346 Handy Rd.		Medical 506	0	Juniata
845	12/7/2024	301 Cass River Rd.		Medical 507	0	Almer
846	12/7/2024	4009 Thomas Rd.	Akron FD	house fire	3500	Mutual
	12/7/2024	1354 Mertz Rd.		Medical 508	0	Indianfields
848	12/8/2024	2920 W. Sanilac Rd.		Medical no #	0	Indianfields
849	12/9/2024	226 Quinn Ave.		medical 509	0	City
850	12/9/2024	2102 E. Evergreen Dr.		Medical no #	0	Indianfields
851	12/9/2024	95 Elmdor Dr.		medical 510	0	City
852	12/10/2024	1764 Mertz Rd.	canceled enroute	unknown crash	0	Indianfields
853	12/10/2024	2315 E. Sanilac Rd.		Medical 511	0	Wells
854	12/10/2024	697 AppleTree Ln.	Sean Squires	smoke investigation	0	City
855	12/11/2024	622 W. Sherman ST.		medical no #	0	City
856	12/11/2024	Riley & E. Dayton Rd.	unknown crash	canceled	0	Wells
857	12/12/2024	400 fty. W. of Apache	Mayville FD	compost pile fire	3500	Mutual
858	12/12/2024	2268 Dixon Rd.	Alexis Skinner	canceled smoke alarm	0	Indianfields
859	12/12/2024	Cat Lk. & M46		Medical 513	0	Wells
860	12/14/2024	3750 James Rd.		Medical 514	0	Wells
861	12/14/2024	2990 Jacob Rd.		Medical 515	0	Ellington
862	12/14/2024	near 1109 Gun Club Rd.		Medical no #	0	Indianfields
863	12/14/2024	2080 W. Wells Rd.	John Kubik	illegal fire	250	Indianfields
864	12/15/2024	1654 Colwood Rd.		Medical 516	0	Ellington
865	12/16/2024	1596 Luder Rd.	DCS Tower Sub LLC	fire unknown	0	Almer
866	12/16/2024	17 N. Hooper St.		medical no #	0	City
867	12/16/2024	622 W. Sherman St.		medical no #	0	City
	12/17/2024	725 S. Almer St.		medical 517	0	Indianfields
869	12/17/2024	Bevens & E. Dayton Rd.	DTE	wires down w/ fire	0	Wells
870	12/17/2024	Bevens & E. Dayton Rd.	DTE	wires down w/ fire	0	Wells
871	12/17/2024	1078 Warren Dr.		Medical 518	0	Indianfields
872	12/17/2024	240 E. Grant St.		medical no #	0	City

		Fire runs December 1, 2024 thru December 31, 2024	City of Caro Fire Department	Report to Council		page 2
Run #	Date	Responsible entity	Address of call	Description	Water usage	Township
873	12/18/2024	2179 Kimber Dr.		Medical no #	0	Indianfields
874	12/18/2024	1631 E. Deckerville Rd.		Medical 519	0	Almer
875	12/18/2024	601 W. Gilford Rd. G517		medical no #	0	City
876	12/18/2024	3910 Little Rd.		Medical 520	0	Ellington
877	12/18/2024	1115 Gun Club Rd.		Medical 521	0	Indianfields
878	12/19/2024	601 W. Gilford Rd. G517		medical no #	0	City
879	12/19/2024	1300 S. Colling Rd.		Medical no #	0	Indianfields
880	12/19/2024	3755 N. Graff Rd.	Akron FD	house fire	3500	Mutual
881	12/19/2024	2011 Clark Rd.		Medical 522	0	Wells
882	12/20/2024	E. Dayton & Ryan Rd.	services not needed	unknown veh. Crash	0	Indianfields
883	12/20/2024	Dixon Rd.		vehicle crash med #523	0	Indianfields
884	12/21/2024	314 E. Frank St.		medical 524	0	City
885	12/22/2024	1060 Riley Rd.		Medical 525	0	Indianfields
886	12/22/2024	1298 Cambridge Ln.		medical 526	0	City
887	12/22/2024	2833 E. Deckerville Rd.		Medical 527	0	Ellington
888	12/22/2024	330 Hamilton St.		medical 528	0	City
889	12/23/2024	2004 E. Deckerville Rd.	canceled	car vs tree	0	Ellington
890	12/23/2024	3485 Chambers Rd.		Medical no #	0	Indianfields
891	12/23/2024	1572 VanGeisen Rd.		medical 529	0	City
	12/25/2024	622 W. Sherman St.		medical no #	0	City
895	12/25/2024	1803 Rails End Blvd.		Medical no #	0	Almer
896	12/25/2024	226 Quinn Ave.		medical no #	0	City
897	12/25/2024	628 Meadow Dr.		medical 531	0	City
898	12/27/2024	E. Dayton & Weeden Rd	public serice	unoccupied fire	200	Indianfields
899	12/27/2024	2460 E. Dayton Rd.		Medical 532	0	Ellington
903	12/28/2024	2114 Tomlinson Rd.		Medical 536	0	Ellington
905	12/29/2024	2021 W. Wells Rd.	Richard Green	oder investigation	0	Indianfields
906	12/30/2024	3877 Ball Rd.		Medical 538	0	Juniata
907	12/30/2024	3150 Frankford Rd.		Medical 539	0	Wells
908	12/30/2024	1121 E. Caro Rd.		medical no #	0	City
909	12/31/2024	2481 Cleaver Rd.		Medical No#	0	Almer
910	12/31/2024	3370 Ball Rd.		Medical540	0	Juniata
911	12/31/2024	523 W. Sherman St.		medical 541	0	City
912	12/31/2024	289 Cass River Dr.		Medical 541	0	Almer
913	12/31/2024	1359 S. Colling Rd.		Medical 543	0	Indianfields
			City	32		
Medical recove	\$1,200.00	Indianfields	22	Fire calls	21	
Medical payrol	\$1,856.25	Almer	7	Medical calls	65	
	\$656.25	Wells	10	Total runs	86	
		Juniata	3	Total payroll \$	\$3679.50	
		Ellington	8	Rendered	4	

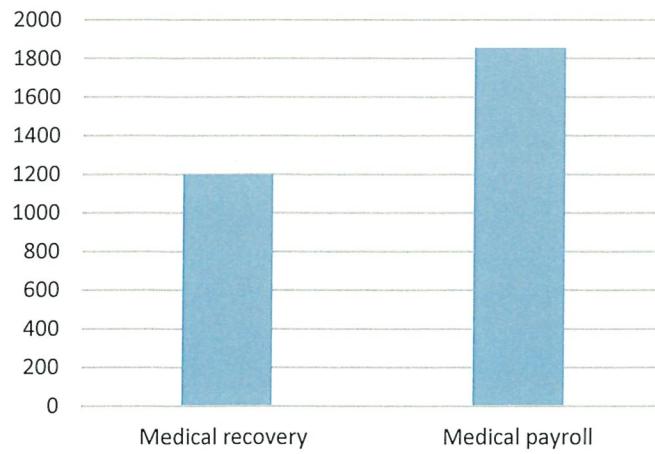
Runs per Township & City



Fire vs Medical calls



Medical cost recovery log





CITY OF CARO CODE ENFORCEMENT

January 2025 Council Code report

December 2024 monthly review

page 1 of 2

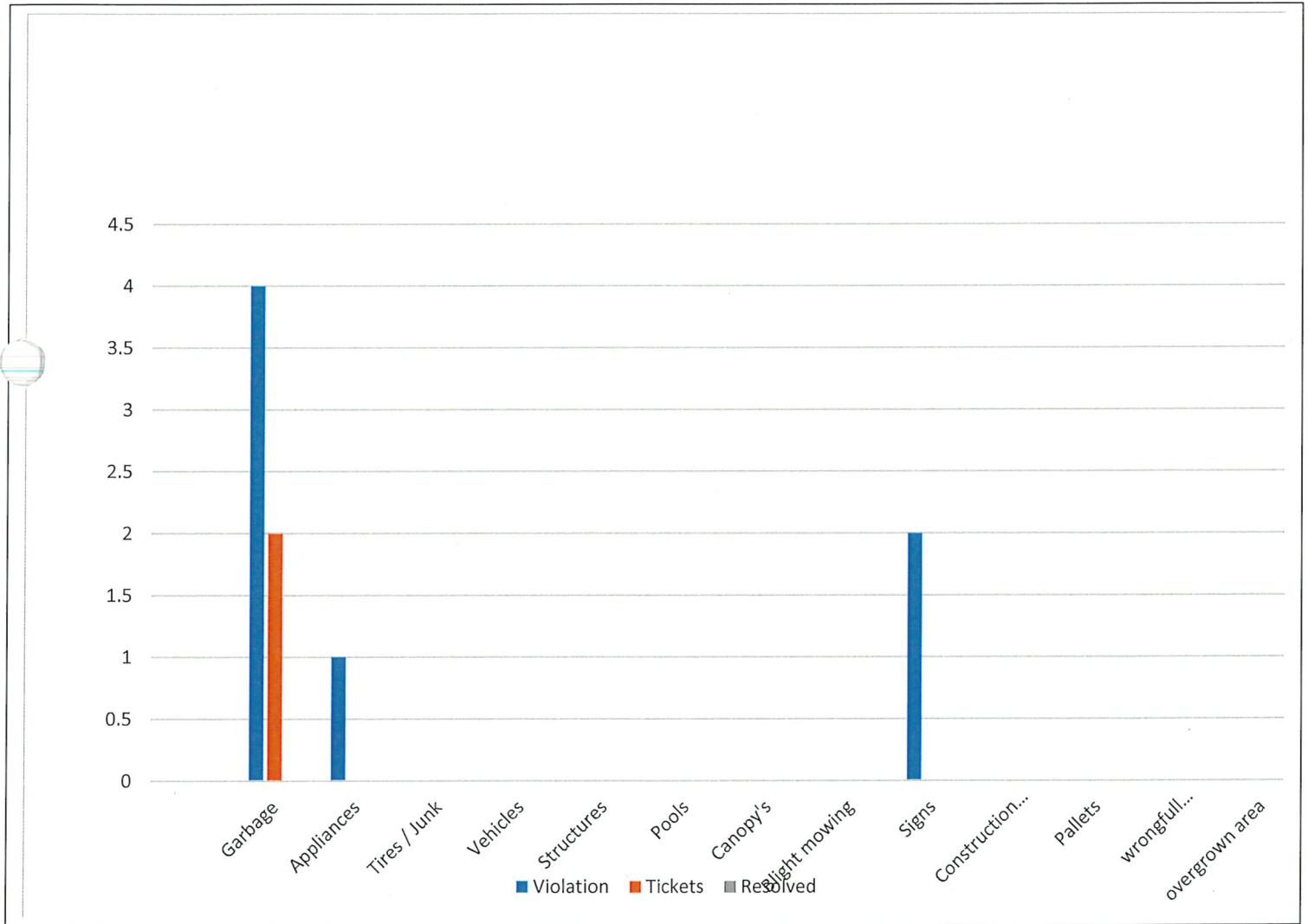


CITY OF CARO CODE ENFORCEMENT

January 2025 Council Code report

December 2024 monthly review

Page 2 of 2



5 Blights cited
2 Tickets issued for \$200.00

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
EMILY CAMPBELL
GREGORY HUTCHISON
CHARLOTTE KISH
DOREEN OEDY
HEIDI PARKER
JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, January 15, 2025
RE: Agenda Item – 2025 MDOT Permitting Resolution

Members of the Caro City Council,

As you may know, annually the City Council is required by the Michigan Department of Transportation (MDOT) to adopt a resolution designating who many contact MDOT to obtain work permits to do any work in their right of way.

Specifically, this covers M-81, M-24, and E. Frank Street within the City limits as those are all state trunklines. Traditionally, the City Manager, acting in their capacity as Street Administrator, and the DPW Superintendent have been the authorized contacts for MDOT, and this resolution maintains the status quo since December of 2022.

Options for motions are:

1. Adopt Resolution 2025-1 designating Scott R. Czasak and Thomas Reese as the contacts to the Michigan Department of Transportation as presented.
2. Postpone action
3. Take no action.

RESOLUTION 2025-1
**PERFORMANCE RESOLUTION FOR
MUNICIPALITIES**

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a Municipality an "Individual Permit for Use of State Highway Right of Way", and/or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the _____ City of Caro
(County, City, Village, Township, etc.)

hereinafter referred to as the "MUNICIPALITY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits.

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this *Resolution* shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this *Resolution*, as provided by law. This *Resolution* is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY. Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.
4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT.

6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by the DEPARTMENT of this *Resolution* as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This *Resolution* shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days' prior written notice provided to the other party. It will not be cancelled or otherwise terminated by MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.

Title and/or Name:

Scott Czasak, City Manager

Tom Reese, DPW Director

Motion by _____, seconded by _____, to adopt the Performance Resolution for Municipalities.

Yes: _____

No: _____

Absent: _____

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the _____ City Council
 (Name of Board, etc.)
 of the _____ City of Caro of _____ Tuscola
 (Name of MUNICIPALITY) (County)
 at _____ Regular meeting held on the _____ day
 of _____ A.D. 2025

 Signed

 City Clerk

 Title

 Rita Papp

 Print Signed Name

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
EMILY CAMPBELL
GREGORY HUTCHISON
CHARLOTTE KISH
DOREEN OEDY
HEIDI PARKER
JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, January 15, 2025
RE: Agenda Item – Banner Policy

Members of the Caro City Council,

As you know, the Committee of the Whole Meeting Council reviewed the Banner Policy in light of the recent purchase of a bucket truck by the City. The current fee of \$150 was set as it was the price point from Ken Martin Electric to use their bucket truck to hang banners, however now we can reduce that amount to cover the cost of employee time and equipment to hang banners. It is the recommendation of the Administration to reduce this amount to \$75 to cover such costs.

Also, there was a discussion about whether to continue to have banners be approved by Council, or to let them be approved administratively such as message board announcements are.

Options for motions are:

1. Motion to amend the Banner Policy to (insert the desired cost of a banner and/or the desirability to continue Council approval)
2. Postpone action.
3. Take no action.

CITY OF CARO

Banner Policy

- Only non-profit organizations will be authorized to hang banners within the City.
- Banners shall be related to an activity, taking place within the City of Caro.
- Fees – Put up and take down charges (**must** be paid prior to the banner being hung)

1 Banner	\$75.00
2 Banners	\$150.00
- City DPW Personnel will be responsible for Banner placement.
- City Council must approve all requests for Banners.
- Banners shall be hung for a period not to exceed two weeks.
- No Banners will be stored by City.
- Banners must be 24" to 28" wide and 25' long with wind vents (1/2 moon slit).
- All Banners will be dropped off not sooner than 48 hours prior to the event and picked up no later than 48 hours after the event at DPW, 741 Hooper St. Caro.
- The City reserves the right to refuse any banners that are unsightly, material is not durable or is deemed a safety factor.

BANNER REQUEST

NAME _____ PHONE _____

ORGANIZATION _____

EVENT _____

DATE YOU WISH BANNERS TO BE PUT UP _____

DATE YOU WISH BANNERS TO BE TAKEN DOWN _____

Approved By: _____
City Council _____
By: City Clerk _____ Date _____

Payment Received by: _____
Date _____

Adopted by Council: 04-03-06 Revised 01-21-25

Policy # 06-002

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
CITY ATTORNEY
LAURA GENOVICH

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JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, January 15, 2025
RE: Agenda Item – 2025 Sidewalk Replacement Engineering Proposal

Members of the Caro City Council,

As you may know, the City budgeted \$175,000 to make repairs to sidewalks in Caro. As such, working with Rowe Engineering the City Manager and DPW Superintendent developed a series of sidewalks to put out for bid to repair this year. The projects will be along Williamsburg Drive, West Burnside Street, and Monroe Street.

As such, Rowe has prepared a proposal to prepare the bid documents and maps, work with the City to advertise the bid package, assist in questions from bidders, and assist in the bid review and recommendation process. This also allows assisting with construction services if we so desire.

For the services described they provided a quote of \$7,300.00. Rowe has been assisting the City with sidewalk projects for a number of years and has provided excellent service to the community for these projects, and we do not anticipate that changing for this project.

Options for motions are:

1. Accept the quote from ROWE Engineering to provide services for the 2025 sidewalk projects as presented.
2. Instruct the City Manager to obtain other quotes and represent to Council.
3. Postpone action
4. Take no action.



128 N. Saginaw Street
Lapeer, MI 48446 | (810) 664-9411
www.rowepsc.com

December 27, 2024

Mr. Scott Czasak, MPA, City Manager
City of Caro
317 South State Street
Caro, MI 48723

RE: 2025 Sidewalk Replacement Project
Professional Services Proposal to prepare Bidding Package

Dear Mr. Czasak:

ROWE Professional Services Company is pleased to submit this proposal to provide engineering services to prepare bidding documents for the above referenced project.

ROWE will develop a bidding package for this project using the locations and quantities from the assessment process that the city is currently navigating. Project will include sidewalk replacement along Williamsburg Drive, West Burnside Street and Monroe Street.

ROWE proposes the following scope of services:

- Prepare a Project Manual that will include technical specifications and replacement location maps to create a bidding package. Replacement quantities and pay items will be taken from the preliminary assessment work sheets that list the replacement work at each address.
- Preparation of schematic plans/maps with street locations and limits to convey project to contractor - full construction plans are not proposed. Maps that have been prepared for presentation to the council and future assessment open house will be used in preparation of the schematic plans.
- Advertise the project in local plan rooms and coordinate with city staff to advertise in the local newspaper.
- Respond to questions which arise during the bidding period.
- Assist the city with taking bids, evaluate the bids received, review references, and provide a recommendation of award.
- Proposed scope of work anticipates replacement work on Clever Road will be excluded from the 2025 project and therefore the required Michigan Department of Transportation (MDOT) permitting and related work is not included in proposed scope.

ROWE proposes to provide these services for a lump sum fee of \$7,300. We will invoice the city monthly, based upon the work completed during that billing period. We can provide construction services to assist the city during construction if desired for additional fees.

SINCE 1962

Flint, MI | Lapeer, MI | Farmington Hills, MI | Grand Rapids, MI | Mt. Pleasant, MI | Oscoda, MI | Grayling, MI | Myrtle Beach, SC

Mr. Scott Czasak, MPA, City Manager
December 27, 2024
Page 2

ROWE appreciates the opportunity to provide this proposal and is looking forward to continuing to assist the city with this project. Please contact me in our Lapeer office at (810) 664-9411 if you have any questions.

Sincerely,
ROWE Professional Services Company

Mike Carpenter
 Digitally signed by Mike Carpenter
DN: C=US,
E=mcarpenter@rowepsc.com,
O=ROWE PSC, CN=Mike Carpenter
Date: 2024.12.27 11:38:29-05'00'

Michael C. Carpenter
Senior Project Administrator

Attachment: Contract for Engineering Services

R:\Projects\16L0004\Sidewalk Projects\2025 Project\2025 Sidewalk Bid Docs Proposal.docx

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
CITY ATTORNEY
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JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, January 15, 2025
RE: Agenda Item – Water Reliability Study

Members of the Caro City Council,

As you know, at the Committee of the Whole Meeting Council reviewed the results of the 2024 Water Reliability Study. Now that the study has been completed and the Council has reviewed it, it is necessary for the Council to authorize transmission to the Michigan Department of Environment, Great Lakes, and Energy (EGLE).

Options for motions are:

1. Motion to receive the 2024 City of Caro Water Reliability Study and authorize transmission to the Michigan Department of Environment, Great Lakes, and Energy.
2. Postpone action.
3. Take no action.

CITY OF CARO

MANAGER
SCOTT CZASAK
CLERK
RITA PAPP
TREASURER
TAMMY RIES
ATTORNEY
LAURA GENOVICH

317 South State Street
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GREGORY HUTCHISON
HEIDI PARKER

TO: City Council
City Manager – Scott Czasak
FROM: Tammy Ries, Treasurer
SUBJECT: Investment Maturing #1
DATE: January 15, 2024

The City of Caro has the following investment maturing as noted below:

Financial Institution	Current Term	Interest Rate	Current Balance	Maturity Date
Frankenmuth Credit Union	11 Months	4.65%	\$267,795.63	1/21/2025

Attached are the CD rates for Frankenmuth Credit Union, Independent Bank and Northstar Bank. Currently, the best rate on a similar term is Northstar Bank at one year for 3.85% for a shorter term, Frankenmuth Credit Union has the best rate at 4.08% for a 5-month term.

Action:

Option 1: Keep the CD at Frankenmuth Credit Union for 5 months at 4.08%

Option 2: Move the CD to Northstar Bank for a 365-day term at 3.85%

Option 3: Take no action

plus savings

From Cheryl Beythan <CBeythan@frankenmuthcu.org>

Date Thu 1/9/2025 4:11 PM

To Tammy Ries <treasurer@carocity.net>

Cc Mike Bender <MBender@frankenmuthcu.org>

Hi Tammy,

I am reaching out today regarding the 055 plus savings. This savings will be replaced by a business plus savings. If you go on-line you may or may not see it as we are in the process of opening. The funds will automatically sweep over from the 055 to the 106 on February 1st along with the interest posting for January and then the 055 will be closed. Please change any ACH transactions to the new suffix after Feb 1st.

Mike will assist you with your CD renewals and verify the current rates when CD's come due on Jan 21st.

Here are the rates we spoke about:

5 mo CD – 4.00 APR 4.08 APY

13 mo CD – 3.60 apr 3.66 apy

The business plus savings current rate is 3.58 apr 3.64 apy

Let us know if you have any questions.

We very much appreciate your business here at FCU!

Cheryl Beythan
Business Service Officer
Frankenmuth Credit Union
989-497-1630

Cheryl Beythan
Senior Business Services Officer
CBeythan@frankenmuthcu.org
PO Box 209 Frankenmuth MI 48734
Tel: or Txt: 989.497.1630
Fax: 989.497.1660

**Frankenmuth
Credit Union**   

frankenmuthcu.org

get member perks >

shop member specials >


invoicing | payments | accounting

Send invoices 
Get paid online



WHO YOU BANK WITH MATTERS

We are reaching out to bring awareness of two proven deposit service offerings at Northstar Bank - **ICS** and **CDARS** from the IntraFi network. These services are designed for those looking to expand protection beyond the standard FDIC insurance coverage. Most importantly, both programs provide peace of mind on deposit safety while earning a competitive interest rate and providing access through a single bank relationship. Plus, funds placed in CDARS and ICS stay local to support and build a stronger community.

If you would like more information on how we can help you manage multiple accounts with additional FDIC insurance coverage, please contact us.

PUBLIC FUNDS WEEKLY RATES



TERMS & RATES

30 Days 3.65%
 60 Days 3.80%
 90 Days 3.95%
 120 Days 3.85%
 150 Days 3.85%
 180 Days 3.90%
 210 Days 3.90%
 270 Days 3.85%
 365 Days 3.85%
 18 Month 3.85%
 2 Year 3.80%
 3 year 3.80%

CDARS TERMS & RATES

4 Weeks 3.50%
 13 Weeks 3.80%
 26 Weeks 3.75%
 52 Weeks 3.70%

ICS RATE

2.45%

WIRE INSTRUCTIONS

Northstar Bank
 1960 Fred Moore Hwy.
 St. Clair, MI 48079
 Routing # 072414064
 FBO: Account name
 Account #

[Learn More](#)

Please contact us for our competitive rates.
 We look forward to working with you!



Be Independent

BANK

January 15-21, 2025

<u>Certificates of Deposit</u>	<u>Rate</u>
7 – 31 Days	3.85%
32 – 89 Days	3.83%
90 – 179 Days	3.80%
180 – 269 Days	3.80%
270 – 359 Days	3.75%
360 - 545 Days	3.75%
546 - 730 Days	3.70%
730+ Days	3.75%

Penalty for early withdrawal

<u>CDARS</u>	<u>Rate</u>
4 Weeks (28 Days)	3.35%
13 Weeks (91 Days)	3.30%
26 Weeks (182 Days)	3.30%
52 Weeks (364 Days)	3.25%
2 Years (728 Days)	3.30%
3 Years (1092 Days)	3.35%

CDARS orders must be placed by 12:00pm on Mondays for Thursday settlement

Penalty for early withdrawal

<u>Business Flex Checking</u>	<u>Rate</u>
\$0-\$99,999.99	0.30%
\$100,000-\$249,999.99	0.85%
\$250,000-\$499,999.99	1.40%
\$500,000-\$999,999.99	1.90%
\$1,000,000-\$2,499,999.99	2.45%
\$2,500,000+	3.15%

<u>Insured Cash Sweep (ICS)</u>	<u>Rate</u>
ICS (0-\$499,999.99)	0.75%
ICS (\$500,000-\$999,999.99)	1.30%
ICS (\$1,000,000-\$2,499,999.99)	2.20%
ICS (\$2,500,000+)	3.05%

<u>Money Market Savings</u>	<u>Rate</u>
\$0-\$99,999.99	0.35%
\$100,000-\$249,999.99	0.95%
\$250,000-\$499,999.99	1.50%
\$500,000-\$999,999.99	1.95%
\$1,000,000-\$2,499,999.99	2.35%
\$2,500,000+	2.95%

<u>FDIC Coverage for Government Entities:</u>
\$250,000 Checking
\$250,000 Savings/CD
\$500,000 total available
CDARS and ICS fully FDIC Insured

CD interest is non-compounding and paid at maturity.

Government Banking

<u>West Michigan</u>
Jeff Case, ACPFIM
616.902.7493
jcase@ibcp.com

<u>East Michigan</u>
Ben Stone, CTP, ACPFIM
248.743.7329
bstone@ibcp.com

TreasuryONE Support | 800.530.3719 | tm_customer_support@ibcp.com

CITY OF CARO

MANAGER
SCOTT CZASAK
CLERK
RITA PAPP
TREASURER
TAMMY RIES
ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-7671
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Website www.carocity.net

MAYOR
KAREN SNIDER
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CHARLOTTE KISH
DOREEN OEDY
JILL WHITE
GREGORY HUTCHISON
HEIDI PARKER

TO: City Council
City Manager – Scott Czasak
FROM: Tammy Ries, Treasurer
SUBJECT: Investment Maturing #2
DATE: January 15, 2024

The City of Caro has the following investment maturing as noted below:

Financial Institution	Current Term	Interest Rate	Current Balance	Maturity Date
Frankenmuth Credit Union	11 Months	4.65%	\$267,795.63	1/21/2025

Attached are the CD rates for Frankenmuth Credit Union, Independent Bank and Northstar Bank.

Currently, the best rate on a similar term is Northstar Bank at one year for 3.85% for a shorter term, Frankenmuth Credit Union has the best rate at 4.08% for a 5-month term.

Action:

Option 1: Keep the CD at Frankenmuth Credit Union for 5 months at 4.08%

Option 2: Move the CD to Northstar Bank for a 365-day term at 3.85%

Option 3: Take no action



plus savings

From Cheryl Beythan <CBeythan@frankenmuthcu.org>

Date Thu 1/9/2025 4:11 PM

To Tammy Ries <treasurer@carocity.net>

Cc Mike Bender <MBender@frankenmuthcu.org>

Hi Tammy,

I am reaching out today regarding the 055 plus savings. This savings will be replaced by a business plus savings. If you go on-line you may or may not see it as we are in the process of opening. The funds will automatically sweep over from the 055 to the 106 on February 1st along with the interest posting for January and then the 055 will be closed. Please change any ACH transactions to the new suffix after Feb 1st.

Mike will assist you with your CD renewals and verify the current rates when CD's come due on Jan 21st.

Here are the rates we spoke about:

5 mo CD – 4.00 APR 4.08 APY

13 mo CD – 3.60 apr 3.66 apy

The business plus savings current rate is 3.58 apr 3.64 apy

Let us know if you have any questions.

We very much appreciate your business here at FCU!

Cheryl Beythan
Business Service Officer
Frankenmuth Credit Union
989-497-1630

Cheryl Beythan
Senior Business Services Officer
CBeythan@frankenmuthcu.org
PO Box 209 Frankenmuth MI 48734
Tel: or Txt: 989.497.1630
Fax: 989.497.1660

**Frankenmuth
Credit Union**   

frankenmuthcu.org

get member perks >

shop member specials >


invoicing | payments | accounting

Send invoices 
Get paid online



WHO YOU BANK WITH MATTERS

We are reaching out to bring awareness of two proven deposit service offerings at Northstar Bank - ICS and CDARS from the IntraFi network. These services are designed for those looking to **expand protection beyond the standard FDIC insurance coverage**. Most importantly, both programs provide peace of mind on deposit safety while earning a competitive interest rate and providing access through a single bank relationship. Plus, funds placed in CDARS and ICS stay local to support and build a stronger community.

If you would like more information on how we can help you **manage multiple accounts with additional FDIC insurance coverage**, please contact us.

PUBLIC FUNDS WEEKLY RATES

TERMS & RATES

30 Days 3.65%
60 Days 3.80%
90 Days 3.95%
120 Days 3.85%
150 Days 3.85%
180 Days 3.90%
210 Days 3.90%
270 Days 3.85%
365 Days 3.85%
18 Month 3.85%
2 Year 3.80%
3 year 3.80%

ICS RATE

2.45%

WIRE INSTRUCTIONS

Northstar Bank
1960 Fred Moore Hwy.
St. Clair, MI 48079
Routing # 072414064
FBO: Account name
Account #

[Learn More](#)

CDARS TERMS & RATES

4 Weeks 3.50%
13 Weeks 3.80%
26 Weeks 3.75%
52 Weeks 3.70%

Please contact us for our competitive rates.
We look forward to working with you!

Be Independent

BANK

January 15-21, 2025

<u>Certificates of Deposit</u>	<u>Rate</u>	
7 – 31 Days	3.85%	
32 – 89 Days	3.83%	
90 – 179 Days	3.80%	
180 – 269 Days	3.80%	
270 – 359 Days	3.75%	
360 - 545 Days	3.75%	
546 - 730 Days	3.70%	
730+ Days	3.75%	
Penalty for early withdrawal		
<u>CDARS</u>	<u>Rate</u>	
4 Weeks (28 Days)	3.35%	
13 Weeks (91 Days)	3.30%	
26 Weeks (182 Days)	3.30%	
52 Weeks (364 Days)	3.25%	
2 Years (728 Days)	3.30%	
3 Years (1092 Days)	3.35%	
CDARS orders must be placed by 12:00pm on Mondays for Thursday settlement		
Penalty for early withdrawal		

<u>Business Flex Checking</u>	<u>Rate</u>	
\$0-\$99,999.99	0.30%	
\$100,000-\$249,999.99	0.85%	
\$250,000-\$499,999.99	1.40%	
\$500,000-\$999,999.99	1.90%	
\$1,000,000-\$2,499,999.99	2.45%	
\$2,500,000+	3.15%	

<u>Insured Cash Sweep (ICS)</u>	<u>Rate</u>	
ICS (0-\$499,999.99)	0.75%	
ICS (\$500,000-\$999,999.99)	1.30%	
ICS (\$1,000,000-\$2,499,999.99)	2.20%	
ICS (\$2,500,000+)	3.05%	

<u>Money Market Savings</u>	<u>Rate</u>	
\$0-\$99,999.99	0.35%	
\$100,000-\$249,999.99	0.95%	
\$250,000-\$499,999.99	1.50%	
\$500,000-\$999,999.99	1.95%	
\$1,000,000-\$2,499,999.99	2.35%	
\$2,500,000+	2.95%	

<u>FDIC Coverage for Government Entities:</u>	
\$250,000 Checking	
\$250,000 Savings/CD	
\$500,000 total available	
CDARS and ICS fully FDIC Insured	
CD interest is non-compounding and paid at maturity.	

Government Banking

<u>West Michigan</u>	<u>East Michigan</u>
Jeff Case, ACPFIM 616.902.7493 jcase@ibcp.com	Ben Stone, CTP, ACPFIM 248.743.7329 bstone@ibcp.com

TreasuryONE Support | 800.530.3719 | tm_customer_support@ibcp.com

CITY OF CARO

MANAGER
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DOREEN OEDY
JILL WHITE
GREGORY HUTCHISON
HEIDI PARKER

TO: City Council
City Manager – Scott Czasak
FROM: Tammy Ries, Treasurer
SUBJECT: Investment Maturing #3
DATE: January 15, 2024

The City of Caro has the following investment maturing as noted below:

Financial Institution	Current Term	Interest Rate	Current Balance	Maturity Date
LPL Financial	1 year	4.75%	\$131,000.00	1/22/2025

Attached are the CD rates for LPL Financial, Independent Bank and Northstar Bank. The CDs at LPL are brokered CDs, so the rate changes daily, but these are the rates that were available Thursday January 5th. It is my recommendation to keep these funds at LPL as they have a slightly better interest rate.

Action:

Option 1: Keep the CD at LPL for one year at 4.15%

Option 2: Move the CD to Northstar Bank for a 365-day term at 3.85%

Option 3: Take no action

Fixed Income Offering Report Summary

- Total Line Items: 4
- Total Available Qty (000's):31,575
- Effective Tax Rate for TEY Calculation: 37.00%

Avail (000's)	CUSIP	Description	Attributes	Rating	Coupon	Maturity	YTW	Net Y	YTM	Price	Settlement
Min. Qty	Prod Type	Coupon Details	Insurance	Underlying	Type	Next Call	TEY	TEY	TEY	Income	Market
20172	38150VK99	GOLDMAN SACHS BANK USA CD	SO FDIC	-/- -/-	4.100 Fixed	01/22/2026	4.100	4.100	100.000	01/22/2025	
901	89235MQJ3	TOYOTA FINANCIAL SGS BK CD	SO FDIC	-/- -/-	4.100 Fixed	01/23/2026	4.100	4.100	\$827,052.00 100.000	New Issue 01/23/2025	
8908	61776NJIY0	MORGAN STANLEY PVT BANK CD	SO FDIC	-/- -/-	4.150 Fixed	01/22/2027	4.150	4.150	100.000 \$36,941.00	01/22/2025 New Issue	
1594	02589AG97	AMERICAN EXPR NATL BK CD	SO FDIC	-/- -/-	4.150 Fixed	01/24/2028	4.150	4.150	100.000 \$66,151.00	01/22/2025 New Issue	

Be Independent

BANK

January 15-21, 2025

<u>Certificates of Deposit</u>	<u>Rate</u>
7 – 31 Days	3.85%
32 – 89 Days	3.83%
90 – 179 Days	3.80%
180 – 269 Days	3.80%
270 – 359 Days	3.75%
360 - 545 Days	3.75%
546 - 730 Days	3.70%
730+ Days	3.75%

Penalty for early withdrawal

<u>CDARS</u>	<u>Rate</u>
4 Weeks (28 Days)	3.35%
13 Weeks (91 Days)	3.30%
26 Weeks (182 Days)	3.30%
52 Weeks (364 Days)	3.25%
2 Years (728 Days)	3.30%
3 Years (1092 Days)	3.35%

CDARS orders must be placed by 12:00pm on Mondays for Thursday settlement

Penalty for early withdrawal

<u>Business Flex Checking</u>	<u>Rate</u>
\$0-\$99,999.99	0.30%
\$100,000-\$249,999.99	0.85%
\$250,000-\$499,999.99	1.40%
\$500,000-\$999,999.99	1.90%
\$1,000,000-\$2,499,999.99	2.45%
\$2,500,000+	3.15%

<u>Insured Cash Sweep (ICS)</u>	<u>Rate</u>
ICS (0-\$499,999.99)	0.75%
ICS (\$500,000-\$999,999.99)	1.30%
ICS (\$1,000,000-\$2,499,999.99)	2.20%
ICS (\$2,500,000+)	3.05%

<u>Money Market Savings</u>	<u>Rate</u>
\$0-\$99,999.99	0.35%
\$100,000-\$249,999.99	0.95%
\$250,000-\$499,999.99	1.50%
\$500,000-\$999,999.99	1.95%
\$1,000,000-\$2,499,999.99	2.35%
\$2,500,000+	2.95%

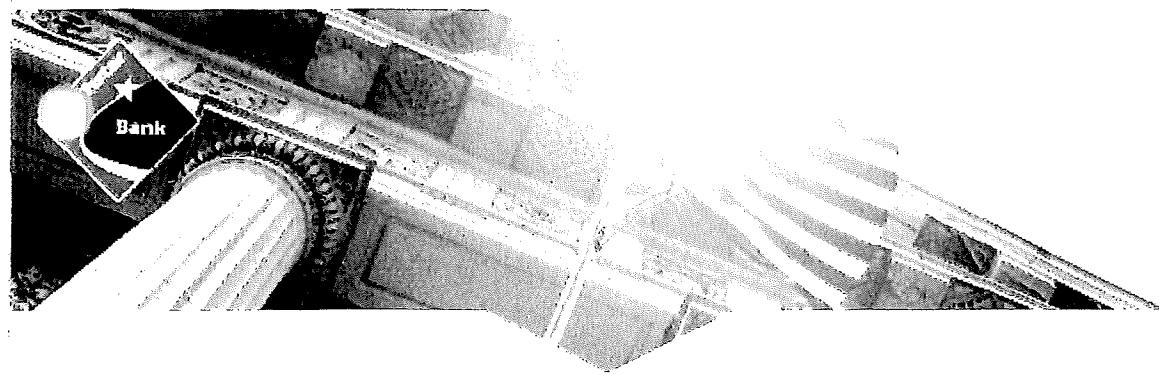
<u>FDIC Coverage for Government Entities:</u>	
\$250,000	Checking
\$250,000	Savings/CD
\$500,000	total available
CDARS and ICS	fully FDIC Insured
CD interest	is non-compounding and paid at maturity.

Government Banking

<u>West Michigan</u>
Jeff Case, ACPFIM
616.902.7493
jcase@ibcp.com

<u>East Michigan</u>
Ben Stone, CTP, ACPFIM
248.743.7329
bstone@ibcp.com

TreasuryONE Support | 800.530.3719 | tm_customer_support@ibcp.com



WHO YOU BANK WITH MATTERS

We are reaching out to bring awareness of two proven deposit service offerings at Northstar Bank - ICS and CDARS from the IntraFi network. These services are designed for those looking to expand protection beyond the standard FDIC insurance coverage. Most importantly, both programs provide peace of mind on deposit safety while earning a competitive interest rate and providing access through a single bank relationship. Plus, funds placed in CDARS and ICS stay local to support and build a stronger community.

If you would like more information on how we can help you manage multiple accounts with additional FDIC insurance coverage, please contact us.

PUBLIC FUNDS WEEKLY RATES

CD TERMS & RATES

30 Days 3.65%
60 Days 3.80%
90 Days 3.95%
120 Days 3.85%
150 Days 3.85%
180 Days 3.90%
210 Days 3.90%
270 Days 3.85%
365 Days 3.85%
18 Month 3.85%
2 Year 3.80%
3 year 3.80%

ICS RATE

2.45%

WIRE INSTRUCTIONS

Northstar Bank
1960 Fred Moore Hwy.
St. Clair, MI 48079
Routing # 072414064
FBO: Account name
Account #

[Learn More](#)

CDARS TERMS & RATES

4 Weeks 3.50%
13 Weeks 3.80%
26 Weeks 3.75%
52 Weeks 3.70%

Please contact us for our competitive rates.
We look forward to working with you!

CITY OF CARO

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CLERK
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TAMMY RIES
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TO: City Council
City Manager – Scott Czasak
FROM: Tammy Ries, Treasurer
SUBJECT: Investment Maturing #4
DATE: January 15, 2024

The City of Caro has the following investment maturing as noted below:

Financial Institution	Current Term	Interest Rate	Current Balance	Maturity Date
LPL Financial	1 year	4.70%	\$130,000.00	1/23/2025

Attached are the CD rates for LPL Financial, Independent Bank and Northstar Bank. The CDs at LPL are brokered CDs, so the rate changes daily, but these are the rates that were available Thursday January 5th. It is my recommendation to keep these funds at LPL as they have a slightly better interest rate.

Action:

Option 1: Keep the CD at LPL for one year at 4.15%

Option 2: Move the CD to Northstar Bank for a 365-day term at 3.85%

Option 3: Take no action

Fixed Income Offering Report

Fixed Income Offering Report Summary

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		CD							\$36,941.00	New Issue
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		CD							\$369,682.00	New Issue
1594	02589AG97	AMERICAN EXPR NATL BK CD	SO FDIC	-/- -/-	4.150 Fixed	01/24/2028	4.150	4.150	100.000	01/22/2025
		CD							\$66,151.00	New Issue

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Routing # 072414064
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TO: City Council
FROM: Karen Snider – Mayor
SUBJECT: Mayor's Report
DATE: January 21, 2025

The City Manager, City Clerk and I met on January 16, 2025, to put the agenda together for the January 21, 2025, meeting.

I attended Caro Rotary on January 6, 2025, and we were honored by the presence of The Rotary District Governor Rod Bieber. District Governor Bieber gave his highlights, encouragement and insights of Rotary District 6310. The Caro Rotary Club monthly board meeting was held January 9 by zoom. Erin Schmandt from the Art Committee reported that for 2025 they were fortunate to raise \$20,300 for the upcoming mural season. The Caro Rotary club will continue with their fundraisers for not only the art project, but also the scholarships that are provided, future centennial celebration, and many other projects that are done for not only the betterment of our community but can affect the entire world.

I attended the Downtown Development Authority (DDA) meeting on January 8, 2025. It was an honor to witness the City Clerk Rita Papp administering the oath of office to the newly appointed DDA members. Jessica Riskey, Attorney at Law and Greg Hollingsworth, owner and operator of McDonalds.

The Caro Rotary Club was held on January 13, 2025, with a special presentation by Tony Siegel and his Vice President Laura J. Day. They represent SHP (Sleep in Heavenly Peace) which is a volunteer driven non-profit organization. The volunteers work hard to build beds for kids between the ages of 3-17. Their goal is to ensure that “No Kid Sleeps On The Floor In Our Town”. The bunk beds are made from scratch and built to last a lifetime. Each bed is delivered and assembled to an appreciative home, complete with mattresses, pillows and bedding. They have done over 50 beds in one month. They are asking for donations, volunteers and sponsors to help them continue their mission.

The Planning Commission was canceled for November 14, 2025 due to lack of agenda items.

CITY OF CARO

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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, January 15, 2025
RE: City Manager's Report

Members of the Caro City Council,

A new year provides new opportunities to look back at what has been achieved and look forward to new goals. Here in the City of Caro we have accomplished a lot in the last year, we repaved Columbia Street using Small Urban funding from the State, we finished the repairs to the roofs at the DPW and City Hall, we paved the second half of the DPW parking lot, we started the process to pave the parking lot at the old Police Station, and finalized plans for the WWTP project funded by the Clean Water State Revolving Fund.

Looking forward, with a new year brings the beginning of another budget cycle. I have already met with Department Heads to kick start the process and talk about some of the bigger projects we are looking to work on in the next fiscal year. One of my priorities will be investment in technology to improve city functions and services. Digitization of processes we currently do on paper has been proven to lead to greater efficiency and accountability. In addition, it will aid in improving our asset management and equipment maintenance by allowing us to track usage and costs.

In addition to my regular meetings with staff, residents, business owners and Rotary attendance I have been actively engaged with getting the last few projects ready for bids now that the slow holiday season is beyond us. I will be pursuing grants for both the Fairgrounds fence and the Old Police Station Parking lot projects, in addition, for budget planning purposes I will be putting the 2026-2028 garbage contract out for bids, so we have accurate numbers from our contractor for the budget. We have gotten through most of the big capital projects we had in place, and I am looking forward to planning the next round.

I am happy to report the initial work scheduled to begin in the next couple of days at the Wastewater Treatment Plant. According to the tentative schedule the grit system will be up first in January, followed by the construction of the UV disinfection system in February, with the movement of Lift Station 8 to follow in March. The UV building will take the longest with an estimated time frame of 120 days from start to completion. All construction is expected to be complete by the end of November, but the primary work should be done by October. We are scheduled to complete the close-out procedures and complete the project by the end of January 2026. I will continue to keep you updated as things move along.

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TO: City Council/City Manager
FROM: Rita Papp – City Clerk
SUBJECT: Clerk's Report
DATE: January 21, 2025

- 2025 will be a slow year for elections. As of right now, we do not have an election in May. August and November are considered special elections on off years.
- Reposted the WWTP Superintendent position on Indeed, Michigan Rural Water Association, Delta College Job Board, city website, and city social media for 30 days.
- Working on the FY 2025/2026 Budget.
- Attended the DDA Meeting January 8, 2025.
- Attended the Tuscola County Clerks Association Meeting January 9, 2025.
- Attended the Department Head Meeting January 15, 2025.
- Attended the School Election Coordinating Meeting January 16, 2025.